

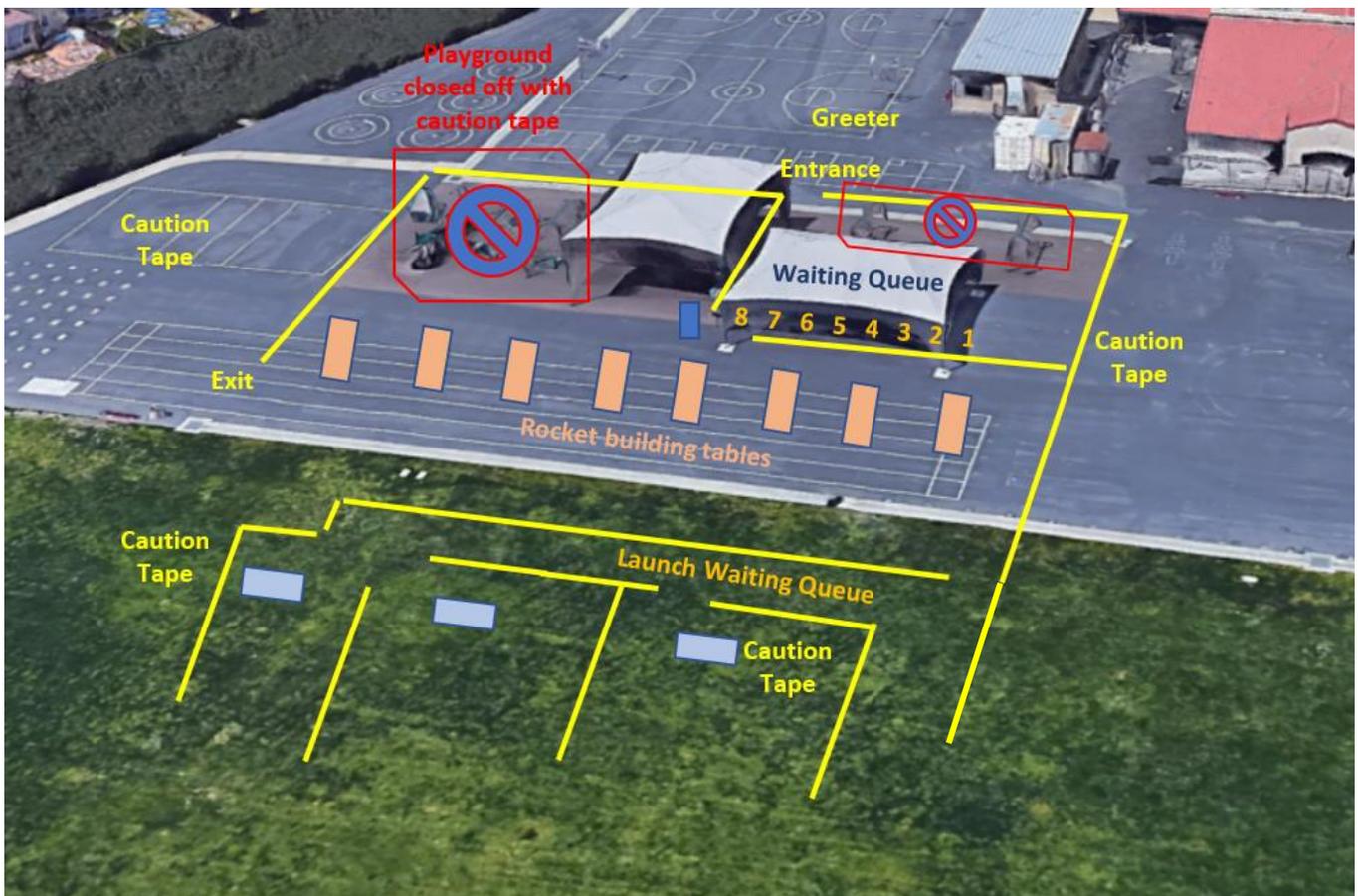


Rocket Day Plan

- Sunday, August 23, 2020
- 12 pm – 4 pm.
- Set up 10 am

Volunteers Needed

1. Greeter – 1
2. Entrance gate monitor - 1
3. Assembly table area monitors – 3
4. Launch Area Greeter – 1
5. Launch monitor – 1 per station – 3 to 6; depending on amount of launchers.
6. Exit monitor - 1
7. Hand sanitizing station monitor - 1





Time Slotted Entry

Participants shall only be allowed into the event area if they have a reservation for a specific timeslot. Time slots are 30 minutes in duration. The plan is not to have more than 8 tables with no more than 3 family members per table. We expect most groups will come in pairs – parent and scout – and will encourage that.

Eight tables with eight timeslots provides for 64 total groups which should be enough for returning scouts and prospective scouts from Coyote Creek Elementary and Bella Vista Elementary, etc.

Participants shall sign up on a SignUp Genius for one timeslot. One time slot per family or stable cohort group. Participants shall list the names of all participants who are attending. The SignUp Genius shall contain an introduction which explains the rules of the event, which includes when to come/leave; mandatory wearing of masks, no intermingling of groups and how the event will be conducted. A similar email will be sent out a couple of times before the event.

Hour 1		Hour 2		Hour 3	
12:00	12:30	1:00	1:30	2:00	2:30

1					
2					
3					
4					
5					
6					
7					
8					

Hour 4	
3:00	3:30

1	
2	
3	
4	
5	
6	
7	
8	

Event Set Up

The playground structures will be cordoned off with caution tape and signs saying they are closed.

We will cordon off a large area to segregate the event area from the rest of the blacktop and to minimize people from entering in from the side as opposed to the one entry point.

The entrance to the event shall be between the swing structure and slide structure. This will allow people to line up under the overhangs if need.

A greeter shall greet people who are arriving, to ensure they are wearing masks before they approach and to check them in. The first group to arrive shall be directed to wait in the “1” queue line which will be closest to the entry point and furthest from the greeter. The next queue line, “2,” shall be about 6-10’ from the “1” queue area and so on. The queue lines shall be spaced out 6-10’ from each other. The lines shall be filled furthest “1” to the closest to the greeter (“8”). The queue lines shall be used so that people who arrive early do not enter the event area when the earlier shift is still in there.

People shall be encouraged not to arrive earlier that 5 minutes. Parents will be told beforehand to wait in their car if they arrive early and only walk to the entrance 5 minutes before their timeslot.

The SignUp Genius shall identify which rocket assembly table they are to go to. The greeter shall remind them of their number. They are to only use the table they are assigned to.

A table with hand sanitizer will be located at the entrance to the event area. Prior to entry, the entrance gate monitor will ensure each person entering has access to hand sanitizer. The entrance gate monitor will also coordinate with exit gate monitor and Cubmaster by radio to ensure there is no overflow of max personnel in the area.

Tables shall be set up under/near the solar panel overhang on the blacktop and away from the waiting queue. They will be spaced 10'-15' apart. One group shall be allowed per table. Each table will have two large numbers on them, one on the side facing the field and one facing the entry point so that people know what table to go to and to return to.

A request to the City of San Ramon has been mailed to borrow tall traffic cones.

Passing Out of Materials

Paper body, nose cone and fins for rocket assembly will be placed on the table before each shift. A roll of tape and PVC pipe forms will be on each table. Two to three adult volunteers shall monitor the assembly table area to ensure there is no intermingling and to pass out additional materials where needed.

We may consider making the paper body, nose cone and fins available to Scouts by "Porch Pickup" days before the event to those who want to build their rockets in advance and not spend part of their 30 minute time doing so.

Cleaning of the Assembly Tables

The two to three adult volunteers that are monitoring the assembly table area shall wipe down the tables, PVC forms and tape rolls in between timeslots using a spray bottle with Clorox cleaner and water and paper towels.

Rocket Launcher

The pack has 3 rocket launchers. The rocket launchers shall be cordoned off into individual areas with caution tape. A greeter will regulate who goes into a given area. A queue line with marker lines spaced out every 6' on the grass area so that persons can line up to approach the greeter and be told which launcher to go to.

Cleaning of the Rocket Launcher

We will have a volunteer at each launcher who shall wipe down the launch button and rocket tube using a spray bottle with Clorox cleaner and water. The launch button and rocket tube shall be wiped down between family groups. The launch button shall be zip-tied to a stake so that the button is no longer mobile and does not need to be held by hand. We want to encourage the Scout to just push the red button as opposed to gripping or handling the launcher.

End of Shift

At 25 minutes, the Cubmaster shall give a 5 minute warning. Scouts shall exit the area from the exit, located near the grass area and leave the site.

Tables shall be wiped down.

The next shift shall be invited in when all scouts from the prior shift have left.

Miscellaneous

There will be no food (i.e. sno cones) or drink served at the event this year.

There will be no craft area this year.

There will be a box to drop off registration materials, but no registration table with laptops this year.

Hand sanitizer will be available to the volunteers.

Box of disposable masks will be available.



Welcome to Rocket Day!

This letter provides important information as to how each person is to conduct themselves at the event. Please read it in its entirety. For information about the set up of the event, please visit here: [link]

COVID-19 is an extremely contagious disease that can lead to severe illness and death. According to the Centers for Disease Control and Prevention, senior citizens and guests with underlying medical conditions are especially vulnerable. By visiting Rocket Day, you voluntarily assume all risks related to exposure to COVID-19 and agree **you and your group will wear masks and follow all of the rules** for this event. **This includes ensuring your children do not intermingle with other groups, run around the event, or cut in line. In the event these rules are not adhered to, guests not in compliance will be asked to leave the event.**

Face coverings are required for all attendees. Please bring your own face coverings and wear them at all times. Please also bring your own hand sanitizer.

- All face coverings (whether disposable or reusable) must:
- Be made with at least two layers of breathable material
- Fully cover the nose and mouth and secure under the chin
- Fit snugly but comfortably against the side of the face
- Be secured with ties or ear loops and allow the person to remain hands-free
- Shall not contain a valve which allows air to be exhaled from the mask.
- Open-chin triangle bandanas are not acceptable face coverings.

The use of face coverings is not a substitute for physical distancing.

Do NOT attend the event if you or a family member have experienced these symptoms in the past 14 days:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Time Slotted Entry

Participants shall only be allowed into the event area if they have a reservation for a specific timeslot. Sign up on the SignUp Genius.

Time slots are 30 minutes in duration.

Do not arrive earlier than 5 minutes. Wait in your car if you arrive early and only walk to the entrance 5 minutes before your timeslot.

Enter the event at the entrance. A greeter will check you in. Do not enter from the sides or the field.

The SignUp Genius shall identify which rocket assembly table to go to. The greeter can remind you of your number.

You are to only use the table you are assigned to.

Event Set Up

The playground structures will be cordoned off with caution tape and signs saying they are closed. **Please tell your children that they are not to play on or around them.**

A table with hand sanitizer will be located at the entrance to the event area. Prior to entry, everyone needs to wash their hands with it.

Tables shall be set up under/near the solar panel overhang on the blacktop and away from the waiting queue. They will be spaced 10'-15' apart. One group shall be allowed per table. Each table will have two large numbers on them, one on the side facing the field and one facing the entry point so that people know what table to go to and to return to. Use the same table the entire time you are there.

Passing Out of Materials

Paper body, nose cone and fins for rocket assembly will be placed on the table before each shift. A roll of tape and PVC pipe forms will be on each table. Adult volunteers shall monitor the assembly table area to ensure there is no intermingling and to pass out additional materials where needed.

In between each time shift, we shall wipe down the tables, PVC forms and tape rolls in between timeslots using a spray bottle with Clorox cleaner and water and paper towels.

Rocket Launcher

The pack has 3 rocket launchers. The rocket launchers shall be cordoned off into individual areas with caution tape.

A greeter will regulate who goes into a given launch area.

A queue line with marker lines spaced out every 10' on the grass area so that persons can line up to approach the greeter and be told which launcher to go to.

You must use the queue, staying in between the social distancing markers, as you advance to the entrance. Do not enter the rocket launcher area until directed to do so as we need to clean them between each family.

The launch button and rocket tube shall be wiped down between family groups.

Tell your children not to stay out in the field to catch other people's rockets. They are to retrieve their rocket and come back to you. Then you can return to the launch queue to launch again or to your table to make any repairs/adjustments.

End of Shift

At 25 minutes, the Cubmaster shall give a 5 minute warning. Scouts shall exit the area from the exit, located near the grass area and leave the site.

Tables shall be wiped down.

The next shift shall be invited in when all scouts from the prior shift have left.

Miscellaneous

There will be no food (i.e. sno cones) or drink served at the event this year.

Do not bring any food or drink to the event. We do not want to encourage people from lowering their masks or touching their face.

There will be no craft area this year.

There will be a box to drop off registration materials, but no registration table with laptops this year.

Hand sanitizer will be available, but bring your own.